



**2024-2025
Parent & Student Handbook**

Freedom Academy Inc.
1173 E Winding Creek Dr.
Eagle, ID 83616

208.918.0766
info@freedomacademyidaho.com



Dear Students and Parents,

On behalf of the Freedom Academy team, we welcome you as a member of our Freedom Academy Family and thank you for entrusting us with the privilege of partnering in your child's educational journey.

MISSION STATEMENT

At Freedom Academy, our mission is to support each child and parent who enters our doors to discover and embrace their identity in Christ, and embark on their own, individual hero's journey, so they can find their God-given calling and become the world-changers God created them to be.

We are an intentionally differently-designed school, so we may not look or feel like any other school you've experienced previously. We offer individualized, top quality education that builds competencies with real life skill sets. We're training up a generation of innovative Christ followers who will lead in their local and global communities.

This handbook was developed to familiarize you with Freedom Academy's policies, procedures, goals, and expectations. Although no handbook can be fully comprehensive, we hope that this information will answer many of your questions.

We require all students, parents/guardians, and staff to familiarize themselves with the content of this handbook. Bringing your child up in their gifts requires strong partnership between the parents, child, and the school. Freedom Academy is an independent, non-accredited private institution, and as such, admission to the school and continued enrollment is a privilege.

Please take the time to review this handbook with your child so that all parties are familiar with its contents. Thank you for choosing to partner with Freedom Academy. It is an honor to have you as part of the Freedom Family!

We look forward to a long and happy experience.

Blessings,

Ashley Meyer
CEO



School Administration

Ashley Meyer, ESQ, CEO
208.918.0766

info@freedomacademyidaho.com

School Hours

Monday - Thursday, 9:00 am - 3:00 pm

Carline drop off & pick up:

Drop off: 8:45am-9am

Pick up: 3pm-3:15pm

Core Learning Values

Whole-Child Focus | Biblically Conservative & Spirit Centered | Critical Thinking Focused
Applied Academics | Ownership, Accountability & Leadership | Individual Giftedness
Interpersonal Communication | Community Driven | Mastery Over Move-On | Growth Mindset

Component of Mission	Scriptural Reference
<i>Part 1:</i> Truth of God and My Identity	Gen. 1:27; Jeremiah 1:5; John 1:12; Ephesians 1:5
<i>Part 2:</i> Discover Our God-Given Gifts	Proverbs 22:6; Jeremiah 1:5; Psalm 139:13 – 16; I Corinthians 12:7–11
<i>Part 3:</i> Develop Wisdom	Mark 12:30; Proverbs 1:7; Proverbs 4:6-7
<i>Part 4:</i> Implement a Lifetime of Kingdom-Building Service and Love of Others	Mark 12:30–31; Matthew 28:19–20; Colossians 3:23; James 1:27

Freedom Academy will partner alongside parents to train a child who:

- Understands the truth of who God is and understands his/her personal identity in Christ
- Is a Christ follower who understands their role as a global citizen
- Thinks critically and creates innovative solutions
- Will use their God-given gifts with excellence to contribute meaningfully to the world

Statement of Faith

We believe that each child is created by God to have a relationship with Him and bring Him glory. We will bring God the greatest glory by guiding children to be who He has created them to be, utilizing their gifts, skills, and passions to make the most significant impact in the world. We expose children to the importance of applied Christianity- “being the hands and feet of Jesus.” We are a community that is a safe place for our students to discover and dig deep into their faith journey through biblical teachings, socratic discussion and application.



Freedom Academy History

Freedom Academy opened its doors in September 2022, with 35 students and 3 full-time guides in K through 9th grades.

Non-Accredited Structure

Freedom Academy is an independent, learner-driven private school. The CEO is responsible for approving the day-to-day activities, curriculum, and other decisions of the school.

Accreditation

We are not accredited and do not intend to pursue accreditation at this time.

Entrance Requirements

Preschool students must be 3 years of age on or before July 1st of the calendar school year and must be toilet trained, able to take their own shoes on and off, and personally care for themselves. Entrance testing may be required for all new students applying for grades K through grade 9. Acceptance criteria may include the following:

1. A review of past report cards, standardized test scores, transcripts, and discipline reports.
2. Successful completion of previous grade levels.
3. A discussion with the student and parents confirming each family understands the school training in Christian values so that the potential for a strong partnership between the home and the school will exist.
4. Should there be an academic, disciplinary or other concern, a contract will be agreed upon to ensure a positive working relationship. *This may also include a probationary period.*
5. Freedom Academy is an evangelical model, and does allow students of different belief systems to enroll in our school. However, Freedom Academy does use the Bible as our standard of truth and training on our campus. Students and parents must understand when enrolling in Freedom Academy, their student will be required to participate in biblical discussions and activities. In addition, it is urged that all families carefully read the Freedom Academy Statement of Faith, as this will be taught throughout our curriculum.

Freedom Academy entrance requirements are designed to assess a student's academic, emotional, and social readiness for studio placement to ensure a successful and rewarding experience. **If the prospective applicant requires special accommodations, parents must be candid and forthright with the administration, supplying all necessary information required to determine the school's ability or inability to meet the student's needs.** Freedom Academy will make every effort to accommodate learners. However, Freedom Academy is limited in the extent of individual services it can provide for students who need additional support.

Freedom Academy retains the right to accept or deny admission based on the Entrance Requirements.

Freedom Academy accepts all qualified students regardless of race, color, or national origin. All students are afforded the same rights and privileges as provided by the school.



Admission/Withdrawal Policy

Parents enrolling their children at Freedom Academy must support the school's philosophy and the policies set forth in this handbook, registration form, and contract. **Freedom Academy retains the right to deny admission to any child whose needs we are unable to meet.**

Due to high demands for placement in certain studios, students may be placed on a waiting list. No student is enrolled until all enrollment fees have been paid. These fees are **non-refundable**.

It is understood that attendance at Freedom Academy is a privilege and not a right. This privilege may be forfeited by any student who is not willing to conform to the standards and rules of our school both in conduct and attitude.

Elective withdrawal or transfer of a student must be made in writing by the parent or guardian whose name is on the registration form. Tuition continues until this withdrawal process has been completed. Payments are not prorated based on attendance. If a student is withdrawn mid-year, the installment due for the month of withdrawal is due regardless of how many days will be attended in that month.

Financial Policy

Payments will be made through our online payment portal or by check. Monthly invoices will be emailed to the email on file. All payments must be made no later than the 25th of the prior month. Should there be more than three consecutive late payments, our team will reach out for clarification. **Please DO NOT give your payment to your child. You may provide payment online through the emailed invoice, or you may deliver a check to our administrative team prior to the tuition due date.**

Fees are not refundable. Tuition may be "paid in full" by check or in 9 convenient installments by card or check from September through May. If a student is withdrawn mid-year, the installment due for the month of withdrawal is due regardless of how many days will be attended in that month.

A late payment processed per this policy but denied by the bank for any reason may result in suspension of the student from attending classes unless arrangements have been made with the CEO.

By registering your child, you agree to the terms of the contract and all terms set forth in this handbook.

Tuition payments purchased at auction or as part of a fundraiser are non-refundable.



Student Engagement & Learning Expectations

It is critical that students learn important skills in the context of finding their God-given gifts so that they can be fully prepared to fulfill the purposes for which they are created. To do so, certain expectations must be met:

- Respect authority, listen, and follow directions from Freedom Academy team
- Keep your hands, feet, and body to yourself
- Student chromebooks stay at school, unless express permission is given
- Chromebooks are not to be used for personal reasons at school - the school reserves the right to review computer use history and log into student accounts at any given time, with or without your knowledge
- Take learning endeavors, whether core learning or project-based learning, seriously
- Be respectful of others in their needs, bodies, and learning experiences
- No phones or phone watches are allowed - all communication of that kind can go through the school administration (if phones or watches are brought to school, they will be put in a designated space by administration.)
- Pursue your own “hero’s journey,” meaning that you will pursue your learning goals independently, ask for guidance when needed, learn to set and manage your goals, maintain a mindset of “failure = growth opportunity,” articulate your interests and learning desires to your guide (you are responsible for your learning progress, and we expect that to be taken seriously)
- You have the opportunity to learn at your own pace, but you are expected to be actively learning; We do not expect the same rate of progress for every student, but we will be monitoring your progress accordingly.

While we strive to make learning fun, all learning materials and tools are used to enhance education, and not for recreational purposes.

Student’s “Bring to School” List

Daily - All Studios

- Water Bottle: Ensure it seals properly to prevent spills. Note that bottles with straws that do not close will not be allowed.
- Lunchbox: Please send students with lunches that are "ready to eat," so that we can minimize eating delays and allow students the greatest amount of play time.

Preschool - 2nd Grade Students (to bring to first day of school and will be kept at school):

- Change of Clothes: Pack in a gallon Ziploc bag, clearly labeled with the child's first and last name. This is required.



- Comfy Shoes/Slippers: Students will change into slippers upon entering. Slippers will be kept in the designated mudroom area.

3rd - 12th Grade Students (to bring to first day of school and will be kept at school):

- Chromebook & Charger - clearly labeled with first and last name.
- Headphones - clearly labeled with first and last name
- Comfy Shoes/Slippers: Students will change into slippers upon entering. Slippers will be kept in the designated mudroom area.

Technology Use

At Freedom Academy we recognize the tension between the need to educate students in the use of 21st-century technology and the risks and challenges of unfettered access to online technology. We believe that it is critical that students leave High School not only with the 21st-century skills necessary to be successful in college and beyond, but also the understanding and self discipline to use the technology in constructive and edifying ways.

We believe in empowering students to make good decisions within their structured technology use, while maintaining strict expectations of what's acceptable. We have implemented technological safeguards as much as possible to support this safe use and block inappropriate content, but we expect students to honor understood boundaries. Accountability and respect are key.

Students will continue to practice safe habits and use technology under supervision.

COMPUTERS MAY NOT BE TAKEN HOME DURING THE WEEK, AND MAY ONLY BE TAKEN HOME ON WEEKENDS AT A PARENT'S REQUEST.

While parents can request that computers come home on the weekend, we strongly discourage this unless it's truly necessary, as computers often return uncharged, and chargers are difficult to send home because they are wired into a studio chromebook charging cart. If a parent chooses to have chromebooks go home, they must have an "at-home" charger and computers must return on Monday, fully charged!

Parent Contribution & Expectations Regarding Child's Learning

We feel that you have chosen a special place for your children. In order to receive the full advantage of a private Christian education, an active role for parents is necessary and most definitely expected by the school. Become involved with activities sponsored by the school.

Parents are always encouraged to communicate with the school at every opportunity. Freedom Academy, in turn, seeks to communicate with families to the best of our abilities.



BOTH parents MUST DOWNLOAD OUR APP and utilize this platform to communicate with the school and its staff. At no time is a parent to text or communicate with any member of our staff on their personal devices regarding school related information. It is essential for our team to pour their hearts into our school and your children during work hours, which requires them to have space to enjoy their time outside of school.

By agreeing to the policies stated herein, parents agree to uphold the following expectations:

- Understand that your child is on their own “hero’s journey.” This means that feedback and input are greatly valued, but a respect for a student’s learning and growth process is critical. You must also honor that your child will fail, and we will coach, guide, and encourage them through that failure, so that failure is no longer feared, but embraced. We believe this is a critical element for life success
- All communication with your child will be made through the school administration, and not through personal cell phones and watches, during school hours. Communication can be made through the school app or by calling or texting the school phone number
 - Response times from the app is within 24 hours but not outside of business hours of 8am-5pm, Monday through Thursday
 - If the matter is urgent, you must call or text the school phone number
- Please do not send “enrichment” activities or products unless you show them to the school and get explicit approval from the CEO to donate them
- Any parent volunteering must be approved by the school administration
- Be actively engaged in the Freedom Family - engage in the app, join events, volunteer your unique skill set, and share what we’re doing with others

Attendance Policy

Students are expected to attend at least 90% of school. Exceptions may be considered by the Director of Operations/Founder due to extraordinary circumstances. Students and families anticipating extended absences should communicate with the school via the Mighty Networks app to discuss options available.

Absence Reporting Procedures

If your child is going to be absent from school, please send their guide a private message inside the app. Even if they don't respond immediately, they will check and mark our attendance sheet appropriately.

Pre-Arranged Absences: When a student is absent for a pre-planned activity, please notify your guide via direct message within the school app to coordinate any “absence learning.”

Partial Day Absence: If a student arrives after the start of school or leaves before the end of day, the office must be notified by the parent or authorized guardian through our school app, in the “Pick Up and Drop Off” group. The student’s guide may individually dismiss them.



Early Dismissal: If a student is leaving early please notify us in the “Pick Up and Drop Off” group in the school app and your child’s guide will dismiss your child to you. Doctor/dentist appointments should be scheduled outside of school hours if possible to avoid distractions in the studio.

No Early Drop Off or Entry: To ensure the most effective procedure for accounting for all children, please do not enter the school premises prior to a school team member opening the student entrance door. The door will be monitored and opened at 8:45 am every morning. At this time, our team will be ready to check your child in and you are able to depart.

Drop-Off/Pick-Up Procedures

Dropping Off: Please use the car line and be sure to have your child and their belongings ready to hop out for efficiency. Our team will check them in and take it from there! (See image below).



Parking & Walking Up: If you plan to walk your child in to us, please feel free to do so! Find a parking spot in the designated parking area (see car line section), and walk them to the drop off area.

Drop Off Time: Drop off is 8:45-9:00 am, **do not drop your child off early**. If you arrive after 9, then you must walk your child to the front doors and be let in by security.

Pick Up Time: Pick up is between 2:55-3:15 pm. If you are late, then you must pick your child up from the front door at security. **There is NO supervision after 3:30. Every 3 late pickups (after 3:15pm) within a 30 day period will result in a \$25 fee added to your tuition account.**



Drop Off or Pick Up by Someone Else: If anyone other than mom or dad are picking up or dropping off your child, please simply drop a quick post into our "Drop Off and Pick Up Changes" group inside our school app.

School Communication Policy

All communication is done through the Freedom Academy app, either through public posts or direct messaging. Ensure both parents are on the app to receive important information and emergency notifications. The school does not send emails or papers home with students. If you have an urgent matter, please call or text the school phone number at 208-918-0766. Please save this number in your phone.

In the app, please make sure that you **ONLY** join the studios that your children are in. **DO NOT JOIN OTHER STUDIOS.** This will ensure that you don't get bombarded with notifications from the entire school, and instead ensures that you get the notifications relevant to your child.

Tardy Policy

Students recognize the importance of being on time to all classes. Whether arriving in the morning, returning from break or lunch, or returning from appointments off campus, students must respect the learning environment and will be on time. Frequent tardiness will result in conferences to eliminate such instances.

Leaving School Grounds

No student may leave the school grounds during school hours without the permission of the Director of Operations/Founder and written authorization of parents or guardians. At Freedom Academy Idaho, students and parents recognize the importance of being present and on time for their learning day. Attendance and punctuality are skills and attributes that benefit students throughout their school career and carry forward into life. Students are expected to be in class and start work at 9am. When students are late or absent, it dramatically impacts their success and the ability of the school to implement the agreed upon learning plan. It also has an impact on the other students in the studio.

If a student is going to be absent, late to school or has to leave early for an appointment, Freedom Academy Idaho must have written permission through the Mighty Networks app from the parent(s). If a student is returning to school after leaving, please include an approximate return time. Failure to comply with the rules may include disciplinary action by the Director of Operations/Founder and/or termination from Freedom Academy Idaho.

Sickness Policy

If your child has had a fever, vomited, or had diarrhea in the past 24 hours, keep them home. Other indicators that your child should remain home are a persistent cough, congestion, or thick, green mucus in the nose. Children coming to school sick will be sent home. If you suspect your child is ill, please keep him or her home.



If there are any changes in your emergency contact information, parents should email info@freedomacademyidaho.com. This is most important when sickness or an emergency occurs. The school needs to be aware of any medical problems, allergies, asthma or any other chronic condition, etc.

Parents interested in gathering assignments during absences/early dismissals in elementary are asked to message the guides directly within our app to coordinate and plan as needed.

Health Policies

Parents are required to provide the school written information regarding existing health and medical conditions that may prohibit a student from participating in school programming. This should be provided at the beginning of the school year or at the onset of the condition as it occurs. Examples might be food allergies, sight or hearing problems affecting proper seating, medication needed, or health problems affecting physical activity. A medical treatment form must be on file for children who may require treatment for asthma or allergic reactions.

*****Please note: We are NOT a peanut-free facility*****

We will designate a peanut-free lunch table for your child should this be desired. Parents must make this request.

Medication: If your child must take any medication, vitamin, or supplement during the school day, parents will need to inform the school administration in writing through the app, and the prescription must be kept and taken in the school office. The medication should be in the pharmacy issued prescription container and delivered to the office by the parent. All medications, vitamins, or supplements will remain in a locked container for administrator access only. **DO NOT SEND WITH STUDENTS.** If the student requires a daily prescription medication, be sure to ask the pharmacy to dispense in two containers; one for school and one for home.

Communicable Diseases: Freedom Academy desires to maintain a healthy school environment by instituting controls designed to prevent the spread of communicable diseases. The term “communicable disease” shall mean an illness which arises as a result of a specific infectious agent that may be transmitted either directly or indirectly by a susceptible host or infected person or animal to other persons. A Freedom Academy team member who reasonably suspects that a student or employee has a communicable disease shall immediately notify the school office.

Any student or employee with a communicable disease shall be temporarily excluded from school while ill and during recognized periods of communicability. If the nature of the disease and circumstances warrant, an independent physician’s examination to verify the diagnosis of communicability may be required. Freedom Academy reserves the right to make all final decisions necessary to enforce this policy and to take all necessary action to control the spread of communicable diseases within the school.



Head Lice Policy: Lice are very easy to spread. **They are NOT** indicative of unsanitary living conditions or a social disease. It is easily treated and contained. Parents should notify the school as soon as lice are discovered on your child. Parents of a child at school found to have lice (which includes live bugs, eggs or nits) will be notified by administration and that child will be sent home until the child is free of lice. The infected child's classmates will be notified so parents may check for lice. The school will notify affected parents by sending home information pertaining to inspection and prevention of their child. Our goal is to prevent an outbreak.

Accidents: Every effort is made to prevent accidents; however, in case of an accident, qualified school personnel will administer first aid. All employees are trained in basic first aid. Parents will be contacted in cases of serious accidents, all head injuries or illness.

Inclement Weather Policy

If Freedom Academy needs to be closed for an unforeseen reason, parents will be contacted through our app. Please ensure all notifications for our school app are turned on, so that you'll receive a notification just like a text message "pop-up" on your phone. Freedom Academy reserves the right to make an exception to this policy.

Cell Phones & Watches Policy

Cell phones and watches are not permitted on campus. If brought, they will be stored in a designated area and returned at the end of the day. Students needing to contact parents may use the office phone. If you need to contact your child during school hours, please call the school at 208-918-0766. Or you can message your child's guide in the app to relay the message.

School Lunches

All children must bring their own lunch and snacks to school daily. Their lunches should be "ready to eat" so we can minimize delays and maximize play time! We do not have paid lunch options at this time. In case of a forgotten lunch, we will maintain a healthy snack cabinet to ensure no child goes hungry. **We will have microwaves available, but if lines form, students easily miss out on their play time just to stand in line. Thermoses work great!**

Personal Items

We believe in simplicity! The only personal items your child will need is their water bottle and lunch box. Please no backpacks, purses, crossbody bags, or personal items (like toys, blankies or stuffies).

Field Trips

We are not doing field trips at this time, though many times, we have parent-facilitated "Freedom Fridays," where parents meetup for cooperative experiences with our students. If any parent desires to host one, please notify the administrative team and we will set up and publish an event inside the school app for notification to all parents.



Money Sent to School

Children should be discouraged from bringing large amounts of money to school. When money has to be brought for special reasons, it should be in an envelope with the child's name, the amount, and the purpose written on the front. **Tuition payments are not to be sent with a student or in the backpack.**

Lost and Found

All items turned into lost and found will remain at the school until the end of that session; after that, items without a name will be donated to Idaho Youth Ranch. Once donated, there is nothing we can do to retrieve the items. Please check the lost and found regularly for misplaced items.

Parent-Student-Guide (Tripod) Conferences

Parent-Student-Guide conferences are held officially once per year, as well as needed throughout the year upon request. It is the desire of the administration and the team to be of service to both parents and students. We do urge, however, that such conferences or visits be made by appointment at a convenient time for both guide and parent. **At no time should parents interrupt the studio to speak with the guide.**

If you need to talk with a staff member, please message them in the app directly to coordinate a time.

Parent Participation Role

If you are interested in taking an active parent participant role, we will need volunteers for room moms/parents, event committee, and fundraising committee. Please reach out via the app if interested and the parent liaison will reach out to you.

Special Needs & Accommodations

Freedom Academy deeply believes in meeting the needs of every child to the best of our abilities. If a child needs an accommodation to benefit their learning experience, (academic, sensory, medical, emotional or other need) the accommodation must be established through a meeting with your child's guide, and the accommodation must be made in writing and written into the child's learning plan. If any changes need to be made, then changes must be agreed upon and the child's learning plan must be updated.

Educational Program

Freedom Academy desires each student to live a balanced life. Every child receives an individual education plan built in consideration of their age, grade level, subject matter, their individual interests, and the mission of the school.

Grading



We do not issue grades, but rather track mastery of material for every student. Ongoing assessments are conducted by guides to assess mastery.

HOMEWORK

We do not assign homework. We believe time outside of school hours should be spent on enrichment and quality time activities. However, there may be occasions when unfinished school work will be sent home to be completed.

Dress Guidelines

Freedom Academy believes there is a direct relationship between a student's appearance, conduct, attitude, values and academic performance. It is our desire that students be allowed the privilege of choosing their clothing with guidelines in order to prepare them to effectively honor Christ in dress. Clothing worn by students will reflect modesty, cleanliness and neatness. At no time is a student to wear pajamas to school or loungewear that appears to only be appropriate for home. These are general guidelines. However, the staff has the authority to determine the appropriate dress and appearance.

Freedom Academy Discipline Policy

A part of assisting parents in raising children to their God-given potential includes studio discipline, where we endeavor to "Train up a child in the way he should go [so that] when he is old he will not depart from it" (Proverbs 22:6). To that end, each guide uses a Biblical discipline management system that encourages Godly behavior, establishes consequences for inappropriate behavior, and gives each child the opportunity for redemption and reward. Rather than focusing on punishing wrong actions, this approach has the goal of training our students to make wise choices and exhibit wise actions. It is based on the Biblical descriptions of our behavior, found in the book of Proverbs. The terms used there are wise actions, simple mistakes, foolish actions and defiant behavior. It is important to note that all these terms describe behavior, not the child.

Wise actions can be defined as actions that reflect thinking God's thoughts, and acting God's way. We become wise by consistently making wise choices and thinking, "What would Jesus do?" These may include, but are not limited to: following directions, helping others, waiting until you are called on to speak, being prepared for class, etc.

Simple mistakes are impulsive actions, or actions taken that reflect a lack of foresight for the consequences to come. These may include, but are not limited to: not following directions, following another's inappropriate behavior, not being prepared, talking at inappropriate times, unwillingness to share, etc.

Foolish actions are actions taken which demonstrate a lack of understanding that something is wrong, arguing, tattling, and not wising up after repeated correction. Examples can be: arguing when a behavior is corrected, being mischievous for fun, name calling, etc.



Defiant actions are actions taken which show an intentional disregard for God's ways. This can be seen in a bad attitude, anger, resentment or disgust expressed towards authority or others, and a refusal to listen to and/or receive correction. These may include, but are not limited to: physically hurting another person, bullying, verbal outbursts, etc.

While this system may look slightly different from studio to studio, the goal is the same: to train children to think before acting and to examine their actions in the light of God's Word.

On rare occasions, a parent may be contacted during the school day to discuss a behavioral incident, especially an action that leads to the injury of another child. Open, honest conversations between guides, parents, and administrators are likely to produce the speediest changes in a child's behavior.

We ask that parents advise administration of any changes that may affect the life of our students (sibling or parent illness, separation/divorce, job changes, birth or death in the family). All information will be kept confidential and may prove extremely useful in understanding behavioral changes as well as aid us in attending to special needs.

Freedom Academy will not allow a student who continually misbehaves to continue in their education with us. The CEO/Operations Director may request the withdrawal of any student who is undermining, by his or her actions or attitude, the principles of a Christian education. We also reserve the right to increase or decrease the severity of stated penalties dependent on the individual circumstances.

In-studio Discipline Procedure

Any behavior that interferes with other students' ability to learn will be addressed. Students will be given an opportunity to correct their behavior through "Positive Discipline." If they choose not to correct their behavior, each studio has a consequence chain:

Behavior which keeps others from learning and can not effectively be corrected within the studio will be escalated to the CEO.

Freedom Academy staff takes into consideration whether behavior is a habit or a heart issue which must be addressed. Since each student and situation is unique, the following are samples, but not an exhaustive list of issues which may arise and how they might be addressed. The Freedom Academy administration reserves the right to address each situation in a manner which is most effective for the student's spiritual growth, as well as the well being of the other students in our school.

Habit/Heart Issues

If the Freedom Academy staff identify any of the habit/heart issues listed below, we will use verbal correction, intervention, conversation with parents, and/or discipline as the administration deems appropriate:

- Technology misuse



- Attendance – consistent tardiness
- Dress Code Violation
- Cell phone use at inappropriate times
- Inappropriate Display of Affection
- Cheating/Plagiarism
- Lying
- Attitude
- Defiance
- Bullying & Cyber Bullying
- Disrespect
- Sexual Harassment

Serious Disciplinary Consequences

Probationary Contract – A probationary contract may be assigned when a student continually violates rules or for a particular severe infraction. The assigning of a contract will be done by the CEO and the student guide. A student who violates the terms of this contract may be recommended for expulsion.

Expulsion – Expulsion will be given when the student’s behavior is severe or is not changing through our normal disciplinary procedure. This can be an individual situation or an ongoing problem. The decision to expel a student will be made by the school administration. If a student is asked to leave our school, they cannot attend any school sponsored events without permission from the CEO.

Note: The administration reserves the right to search any person, technical device, book bag, locker or vehicle.

Off-Campus Behavior Discipline

Student conduct off campus is reflective of the values of Freedom Academy and as such, it is important that every student behaves in a manner that supports the stated values of the school. Should a student choose to participate in behaviors off campus that undermine the values of Freedom Academy, the student may be disciplined or removed from the school. Parents are expected to take appropriate measures to discourage illegal or immoral activity that takes place under their supervision.

Social Media

As students of Freedom Academy, your Facebook, Twitter, SnapChat, Tik Tok, Instagram, texts, and other social media should reflect the values and mission statement of our school. The administration reserves the right to deal with issues that come to our attention. This may include discipline and a request for the student to delete inappropriate posts.

Guardianship

Please be sure the school has on file a court order regarding custody for your child, if applicable. At times, the school finds itself in a situation where it is caught in the middle of



family conflicts. If a special situation exists, we ask that the custodial parent make all instructions to the school in writing. Our concern is for the welfare of the child and this can be accomplished only through appropriate channels.

Video and Photo Use

As part of maintaining Freedom Academy best practices, as well as for the safety and security of our students and staff, live video recording is taken in all studios and on the school premises. Parents acknowledge that we may use photos and videos for the purposes of promotion on our social media and on our website.

School Safety & Security Plan

Freedom Academy has formulated and implemented a comprehensive school safety plan. We will continue to evaluate and adjust our plan to best serve our students. While we hope that a serious incident never occurs, our goal is to be prepared for any potential emergency. At all times, our first priority is to protect all students and staff from harm.

In order for our emergency-response plans to be effective, we depend on the cooperation and assistance of many people and agencies. We also depend on you, as parents, to support our efforts. Your cooperation is vital to helping us protect the safety and welfare of all children and staff. Therefore, we ask parents to observe the following general procedures in emergency situations:

1. Do not call the school. We understand and respect your concern, but it is essential that the telephone system be available for emergency communications.
2. **Emergency announcements and status reports will be distributed through our school app.** You also will receive instructions on where you should go and how/when you may be able to pick up your child.
3. **Do not come** to the school until instructed to do so. It may be necessary to keep the streets and parking lot clear for emergency vehicles.
4. Talk to your children and emphasize how important it is for them to follow instructions from their guides and school officials during any emergency.
5. Carefully read all information you receive from the school. You may be receiving updates about our safety procedures from time to time.

Security Guard

Freedom Academy employs an armed, professional security guard to protect our campus, students, and staff from 8:30am - 3:30pm. Our guard is a trained professional with a kind demeanor who will not only provide protection, but also present a strong and loving presence with whom our students can interact.



ACKNOWLEDGMENT

*Please sign & return this page to the school once you've reviewed this handbook.
To complete an e-signature [CLICK HERE](#).*

I/We, _____, have read and fully understand the contents of this Parent-Student Handbook. I understand, acknowledge, and agree to the terms and conditions stated above, and have reviewed this document, and specifically the student expectations sections with my child(ren). My child(ren) understands and fully agrees that their participation and commitment to their education and growth is critical to their enrollment at Freedom Academy.

Date: _____

Parent #1 Printed Name: _____

Parent #1 Signature: _____

Parent #2 Printed Name: _____

Parent #2 Signature: _____